

PERSONNELEmployee use of Private Vehicle for School PurposesA. Purpose

To recognize the need for school board employees to use their own private vehicles for school purposes occasionally.

B. Requirements

To safeguard school board employees in matters of safety and liability, particularly as it relates to an employee transporting student(s), the following requirements will be met:

1. To use a private vehicle for school purposes, the employee must have the written permission of the principal or immediate supervisor, and the permission request will state the particular purpose and whether it includes the transportation of students.
2. The school board specifically forbids any employee to transport students for school purposes without prior authorization by the principal.
3. No student will be sent on school errands with his/her own automobile, an employee's automobile, or a school board-owned automobile.

Editor's Note

See also division regulation # R 5-22.

Adopted by School Board: June 9, 1992